EFFECTIVE PROJECT MANAGEMENT SKILLS

Too often, teams lack a useful, intuitive and easy framework for charting their path to success. This programme is a condensed but comprehensive one on how to run effective projects from idea to implementation. Participants will learn how to use the "Cycle of Project Excellence" (C.O.P.E) framework to revolutionise project management.

Putting one's best foot forward begins with thoroughly understanding what the big picture looks like. Participants will then learn how to set S.M.A.R.T goals, define the structure and responsibilities of their team and learn to execute a smooth roll-out plan.

The programme will also focus on timelines, budgeting and contingency planning. Participants will gain the know-how of setting project deadlines, tying up loose ends and making sure all deliverables are met. In this immersive programme, attendees will translate theory into action through practical exercises and scenario-based learning.

LEARNING OUTCOMES

- Learn how to marshall , mobilise and plan resources to achieve your objectives in the short and long-term.
- Master the use of the C.O.P.E tool to turn your project into a success.
- Understand the critical phases in Project Management, and the core decisions that need to be made.

PROGRAMME HIGHLIGHTS

- Project Management Made Easy
- Starting on the Project
- Planning for the Project
- Implementing the Project
- Closing the Project
- Evaluating the Project

TARGET AUDIENCE

- Team Leaders
- Project Management Teams
- Department Heads
- Coordinators

METHODOLOGY

- Group Discussions & Reflection
- Interactive Learning
- Hands-on Application

DURATION

2 Days

PERSONAL & TEAM EFFECTIVENESS

Beacon Consulting Pte Ltd

+65 6873 9768

marketing@beacon.com.sg
www.beacon.com.sg

Beacon Consulting (Malaysia) Sdn Bhd

+603 9771 2345

contact@beacon.my
www.beacon.my